Federation of Indian Professionals

Returns Under GST

GSTR 1, GSTR 3B, GSTR 2A
GST RET 1 / 2 /3
GST ANX-1 & ANX-2
PMT08

CA Venugopal Gella
Venu and Vinay
Chartered Accountants

Returns

Sec 37 – Outward Supplies – GSTR 1

Sec 38 – Inward Supplies – GSTR 2

Sec 39 – Monthly Return – GSTR 3

- *GSTR 3B – to be filed on a monthly basis*
- *GSTR 1 – to be filed on monthly/quarterly basis*
- *GSTR 2 & 3 – Deferred indefinitely (new system)*
- *Sec 41 – Provisional ITC claim*
- *Sec 42 & 43 – Matching concept through GSTR 2 (2A,1A)*

OTHER RETURNS

GSTR 4 – Rule 62 Composition Dealer

GSTR 5 – Rule 63 NRTP

GSTR 5A – Rule 64 - OIDAR

GSTR 6 – Rule 65 - Input Service Distributor

GSTR 7 - Rule 66(1) - TDS

GSTR 8 - Rule 67(1) - TCS

GSTR 9/9A/9C- Rule 80 - Annual

GSTR 10- Rule 81 - Final Return

GSTR 11 – Inward Supplies of UIN

Chapter VIII of CGST Rules, 2017 ....continued

Rule No.	Heading
Rule 68	Notice to non-filers of returns
Rule 69	Matching of claim of input tax credit
Rule 70	Final acceptance of input tax credit and communication thereof
Rule 71	Communication and rectification of discrepancy in claim of input tax credit and reversal of claim of input tax credit
Rule 72	Claim of input tax credit on the same invoice more than once
Rule 73	Matching of claim of reduction in the output tax liability
Rule 74	Final acceptance of reduction in output tax liability and communication thereof
Rule 75	Communication and rectification of discrepancy in reduction in output tax liability and reversal of claim of reduction
Rule 76	Claim of reduction in output tax liability more than once
Rule 77	Refund of interest paid on reclaim of reversals
Rule 78	Matching of details furnished by the e-Commerce operator with the details furnished by the supplier
Rule 79	Communication and rectification of discrepancy in details furnished by the e- commerce operator and the supplier

Relevant Definitions

- “electronic cash ledger” means the electronic cash ledger referred to in subsection (1) of section 49 - [Sec 2(43)]
- “electronic credit ledger” means the electronic credit ledger referred to in sub-section (2) of section 49 - [Sec 2(46)]
- “common portal” means the common goods and services tax electronic portal referred to in section 146 - [Sec 2(26)]
- “return” means any return prescribed or otherwise required to be furnished by or under this Act or the rules made thereunder - [Sec 2(97)]
- “registered person” means a person who is registered under section 25 but does not include a person having a Unique Identity Number - [Sec 2(94)]

Important Definitions

- **Outward supply** 2(83)-in relation to a person, -
  - shall mean supply of goods or services,
  - whether by sale, transfer, barter, exchange, license, rental, lease or disposal or any other means
  - made or agreed to be made by such person
  - in the course or furtherance of business
- **Tax period** - 2(106)
  - means the period for which the tax return is required to be filed. Tax period for the outward supply means a calendar month.
- **Supplier – 2(105)**
  - means in relation to any goods or services or both, shall mean the person supplying the said goods or services or both and shall include an agent acting as such on behalf of such supplier in relation to the goods or services or both supplied.
- **Registered person**2(94)
  - means a person who is registered under section 25 but does not include a person having a Unique Identity Number

GSTR 1

Sec 37 of CGST Act and Rule 59 of CGST rules.

Basic details

- GSTR 1 is Monthly/Quarterly Return that should be filed by every registered dealers.
- Following dealers are not required to file GSTR 1
  - ➢Input Service Distributor
  - ➢Non-Resident Taxable person
  - ➢Composition scheme Taxpayer under section 10
  - ➢Tax Deductor at Source under Section 51
  - ➢Tax Collector at Source under Section 52
- GSTR 1 needs to be filed even if there is no business activity (Nil Return) in the tax period.
- Due date – 10^{th} of subsequent month / 30^{th} of subsequent quarter

Turnover Categorization

- Taxation Based
  - Taxable Supplies
  - Exempt Supplies
- Customer Based
  - Registered Person Supplies (B2B)
  - Unregistered Person Supplies (B2C)
- B2C
  - B2C large invoices(invoice value higher than 2.5 Lakhs – Inter state)
  - B2C Others
- Destination Based
  - Inter State Supplies –IGST
  - Intra State Supplies – CGST + SGST
- Medium of Sales
  - E-Commerce Platform
  - Other than E-commerce platform
- Supplies
  - Registered but Reverse Charge Supplies – 9(3)
  - Forward Charge Supplies – 9(1)

Parts of Returns

Table	Parts	Descriptions
1-3		Basic information
4	(A, B & C)	B2B Supplies including RCM & E-commerce
5	(A & B)	B2C inter state supplies where Invoice value > 2.5 Lacs
6	(A, B & C)	Zero rated supply (including SEZ) & Deemed Exports
7	(A & B)	B2C Small Invoices – Net of DN / CR
8	(A, B & C,D)	Nil rated, Exempted and Non GST outward supplies
9	(A, B & C)	Amendments in table 4, 5 & 6 including DN and CN
10	(A & B)	Amendment via DN / CN for table 7
11	(A & B)	Consolidated statement of Advance received / adjusted in current period + amendment for old period
12		HSN wise Summary of outward Supplies
13		Documents issued during tax period

Table 1-3

Form GSTR-1

[See Rule ----]

Details of outward supplies of goods or services

Year	
Month	

1.		GSTIN	
2.	(a)	Legal name of the registered person	
	(b)	Trade name, if any	
3.	(a)	Aggregate Turnover in the preceding Financial Year	
	(b)	Aggregate Turnover - April to June, 2017	

Table 4

4. Taxable outward supplies made to registered persons (including UIN-holders) other than supplies covered by Table 6

(Amount in Rs. for all Tables)

GSTIN/ UIN	Invoice details			Rate	Taxable value	Amount				Place of Supply (Name of State)
	No.	Date	Value			Integrated Tax	Central Tax	State / UT Tax	Cess	
1	2	3	4	5	6	7	8	9	10	11
4A. Supplies other than those (i) attracting reverse charge and (ii) supplies made through e-commerce operator										
4B. Supplies attracting tax on reverse charge basis										
4C. Supplies made through e-commerce operator attracting TCS (operator wise, rate wise)										
GSTIN of e-commerce operator										

Notes for Table 4

Notes:

- For all B to B supplies (whether inter-State or intra-State), invoice level details, rate-wise, should be uploaded in Table 4, including supplies attracting reverse charge and those effected through e-commerce operator.
- Once the GSTIN of the receiver is entered. Receiver name, POS and supply type is auto-populated
- UIN of the receiver is required in case of UN bodies, Embassies, any Multilateral Financial Institution or other Notified person.

Table 5

5. Taxable outward inter-State supplies to un-registered persons where the invoice value is more than Rs 2.5 lakh

Place of Supply (State)	Invoice details			Rate	Taxable Value	Amount	
	No.	Date	Value			Integrated Tax	Cess
1	2	3	4	5	6	7	8
5A. Outward supplies (other than supplies made through e-commerce operator, rate wise)							
5B. Supplies made through e-commerce operator attracting TCS (operator wise, rate wise)							
GSTIN of e-commerce operator							

Notes for table 5

- B2C transaction exceeding 2.5Lakh **Inter state** to be reported invoice-wise

- If there is a transaction > 2.5 Lakh within the same state do I need to reflect here ?

  No – Its specifically for Inter state supplies

- Invoice value = Taxable Value + Tax amount

GSTR 1 – Table 6

6. Zero rated supplies and Deemed Exports

GSTIN of recipient	Invoice details			Shipping bill/ Bill of export		Integrated Tax		
	No.	Date	Value	No.	Date	Rate	Taxable value	Amt.
1	2	3	4	5	6	7	8	9
6A. Exports								
6B. Supplies made to SEZ unit or SEZ Developer								
6C. Deemed exports								

Notes for Table 6

- If the shipping bill details are not available, Table 6 will still accept the information. The same can be updated through submission of information in relation to amendment Table 9 in the tax period in which the details are available but before claiming any refund / rebate related to the said invoice.
- Shipping Bill details shall be furnished in 13 digits capturing port code (six digits) followed by number of shipping bill.
- In case of export transactions, GSTIN of recipient will not be there. Hence it will remain blank.
- Export transactions effected without payment of IGST (under Bond/ Letter of Undertaking (LUT)) needs to be reported under "0" tax amount heading in Table6A and 6B.

GSTR 1 – Table 7

7. Taxable supplies (Net of debit notes and credit notes) to unregistered persons other than the supplies covered in Table 5

Rate of tax	Total Taxable value	Amount			
		Integrated	Central Tax	State Tax/UT Tax	Cess
1	2	3	4	5	6
7A. Intra-State supplies					
7A (1). Consolidated rate wise outward supplies [including supplies made through e-commerce operator attracting TCS]					
7A (2). Out of supplies mentioned at 7A(1), value of supplies made through e-Commerce Operators attracting TCS (operator wise, rate wise)					
GSTIN of e-commerce operator					
7B. Inter-State Supplies where invoice value is upto Rs 2.5 Lakh *[Rate wise]*					
7B (1). Place of Supply (Name of State)					
7B (2). Out of the supplies mentioned in 7B (1), the supplies made through e-Commerce Operators (operator wise, rate wise)					
GSTIN of e-commerce operator					

Notes for Table 7

7A. Intra-state supplies

1. Consolidated rate wise outward supplies (including supplies made through e-commerce operator attracting TCS)
2. Out of supplies mentioned at 7A(1), value of supplies made through e-commerce operators attracting TCS (operator- wise, rate wise) including GSTIN of e-commerce operator.

7B. Inter state supplies - where invoice value is upto Rs. 2.5Lakh

1. Place of supply (name of the state)
2. Out of supplies mentioned at 7B(1), the supplies made through e-commerce operators (operator- wise, rate wise) including GSTIN of e-commerce operator.

Negative value **can** be mentioned in this table, if required.

GSTR 1 – Table 8

8. Nil rated, exempted and non GST outward supplies

Description	Nil Rated Supplies	Exempted (Other than Nil rated/non-GST supply)	Non-GST supplies
1	2	3	4
8A. Inter-State supplies to registered persons			
8B. Intra- State supplies to registered persons			
8C. Inter-State supplies to unregistered persons			
8D. Intra-State supplies to unregistered persons			

Notes for Table 8

- Nil rated supplies - Supplies that have a declared rate of 0% GST.

  Example: Salt, grains, jaggery etc.

- Exempted supplies : Supplies are taxable but do not attract GST and for which ITC cannot be claimed.

  Example: Fresh milk, Fresh fruits, Curd, Bread etc.

- Non – GST supplies : These supplies do not come under the purview of GST law.

  Example: Alcohol for human consumption, Petrol etc.

GSTR 1 – Table 9 Amendment

9. Amendments to taxable outward supply details furnished in returns for earlier tax periods in Table 4, 5 and 6 [including debit notes, credit notes, refund vouchers issued during current period and amendments thereof]

<table>
<tr><th colspan="3">Details of original document</th><th colspan="6">Revised details of document or details of original Debit/Credit Notes or refund vouchers</th><th rowspan="3">Rate</th><th rowspan="3">Taxable Value</th><th colspan="4">Amount</th><th rowspan="3">Place of supply</th></tr>
<tr><th rowspan="2">GSTIN</th><th rowspan="2">Inv. No.</th><th rowspan="2">Inv. Date</th><th rowspan="2">GSTIN</th><th colspan="2">Invoice</th><th colspan="2">Shipping bill</th><th rowspan="2">Value</th><th rowspan="2">Integrated Tax</th><th rowspan="2">Central Tax</th><th rowspan="2">State / UT Tax</th><th rowspan="2">Cess</th></tr>
<tr><th>No</th><th>Date</th><th>No.</th><th>Date</th></tr>
<tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr>
<tr><td colspan="16">9A. If the invoice/Shipping bill details furnished earlier were incorrect</td></tr>
<tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr>
<tr><td colspan="16">9B. Debit Notes/Credit Notes/Refund voucher [original]</td></tr>
<tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr>
<tr><td colspan="16">9C. Debit Notes/Credit Notes/Refund voucher [amendments thereof]</td></tr>
<tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr>
</table>

Notes for Table 9

- Amendments of B to B supplies reported in Table 4, B to C Large supplies reported in Table 5 and Supplies involving exports/ SEZ unit or SEZ developer/ deemed exports reported in Table 6;
- Information to be captured rate-wise
- Shipping bill to be provided only in case of exports transactions amendment.
- It also captures original information of debit / credit note issued and amendment to it reported in earlier tax periods

Credit and Debit Note

As per sec 34(1) Credit note is issued by a supplier:

- When the taxable value or tax charged in tax invoice is found to more the actual value
- where the goods supplied are returned by the recipient
- where goods or services or both supplied are found to be deficient

As per sec 34(3) Debit note is issued by a supplier:

- The value declared in the invoice is less than the actual value of the goods or services provided,
- the rate of GST or Tax amount charged is at a lower rate than what is applicable for the kind of goods or services supplied

GSTR 1 – Table 10

10. Amendments to taxable outward supplies to unregistered persons furnished in returns for earlier tax periods in Table 7

Rate of tax	Total Taxable value	Amount			
		Integrated Tax	Central Tax	State/UT Tax	Cess
1	2	3	4	5	6
Tax period for which the details are being revised		<Month>			
10A. Intra-State Supplies [including supplies made through e-commerce operator attracting TCS] [Rate wise]					
10A (1). Out of supplies mentioned at 10A, value of supplies made through e-Commerce Operators attracting TCS (operator wise, rate wise)					
GSTIN of e-commerce operator					
10B. Inter-State Supplies [including supplies made through e-commerce operator attracting TCS] [Rate wise]					
Place of Supply (Name of State)					
10B (1). Out of supplies mentioned at 10B, value of supplies made through e-Commerce Operators attracting TCS (operator wise, rate wise)					
GSTIN of e-commerce operator					

Notes for Table 10

- Table 10 is similar to Table 9 but captures amendment information related to B to C supplies and reported in Table 7.

- Only amendments in the invoices are reported in this table; debit and credit notes to be reported in table 7 only

GSTR 1 – Table 11

11. Consolidated Statement of Advances Received/Advance adjusted in the current tax period/ Amendments of information furnished in earlier tax period

<table>
<tr><th rowspan="2">Rate</th><th rowspan="2">Gross Advance Received/adjusted</th><th rowspan="2">Place of supply (Name of State)</th><th colspan="4">Amount</th></tr>
<tr><th>Integrated</th><th>Central</th><th>State/UT Tax</th><th>Cess</th></tr>
<tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr>
<tr><td colspan="7">I Information for the current tax period</td></tr>
<tr><td colspan="7">11A. Advance amount received in the tax period for which invoice has not been issued (tax amount to be added to output tax liability)</td></tr>
<tr><td colspan="7">11A (1). Intra-State supplies (Rate Wise)</td></tr>
<tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr>
<tr><td colspan="7">11A (2). Inter-State Supplies (Rate Wise)</td></tr>
<tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr>
<tr><td colspan="7">11B. Advance amount received in earlier tax period and adjusted against the supplies being shown in this tax period in Table Nos. 4, 5, 6 and 7</td></tr>
<tr><td colspan="7">11B (1). Intra-State Supplies (Rate Wise)</td></tr>
<tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr>
<tr><td colspan="7">11B (2). Inter-State Supplies (Rate Wise)</td></tr>
<tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr>
<tr><td colspan="7">II Amendment of information furnished in Table No. 11[1] in GSTR-1 statement for earlier tax periods [Furnish revised information]</td></tr>
<tr><td>Month</td><td></td><td colspan="4">Amendment relating to information furnished in S. No.(select)</td><td>11A(1) | 11A(2) | 11B(1) | 11B(2)</td></tr>
<tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr>
</table>

Notes for Table 11

- 11A captures advances received, rate-wise, in the tax period and tax to be paid thereon along with the respective PoS.
- Notn no. 66/2017- Central Tax dated 15.11.2017, tax is not required to be paid on advances received in relation to supply of goods(tax would be payable on advances received in respect of services).
- 11B - for adjustment of tax paid on advance received and reported in earlier tax periods against invoices issued in the current tax period.

GSTR 1 – Table 12

12. HSN-wise summary of outward supplies

Sr. No.	HSN	Description (Optional if HSN is provided)	UQC	Total Quantity	Total value	Total Taxable Value	Amount			
							Integrated Tax	Central Tax	State/UT Tax	Cess
1	2	3	4	5	6	7	8	9	10	11

Notes for Table 12

HSN, If Annual Turnover for previous year

- Upto 1.5 Crore — Optional
- 1.5 Cr. To 5 Cr — 2 Digit
- More than 5 Cr. — 4 Digit

GSTR 1 – Table 13

13. Documents issued during the tax period

Sr. No.	Nature of document	Sr. No.		Total number	Cancelled	Net issued
		From	To			
1	2	3	4	5	6	7
1	Invoices for outward supply					
2	Invoices for inward supply from unregistered person					
3	Revised Invoice					
4	Debit Note					
5	Credit Note					
6	Receipt voucher					
7	Payment Voucher					
8	Refund voucher					
9	Delivery Challan for job work					
10	Delivery Challan for supply on approval					
11	Delivery Challan in case of liquid gas					
12	Delivery Challan in cases other than by way of supply (excluding at S no. 9 to 11)					

Common errors & Tips

Common errors

- Fields specification to be met

- POS with State Code
- Reverse Charge N & not No
- GSTIN not existing
- Date – dd-mm-yyyy format

- Json file uploaded of different GSTIN

Tips

- When there are B2B transactions

- say upto 500 line items – use Copy Excel option
- more than 500 line items – use CSV file

- When there are only B2C transactions – fill online in the portal

Other PRovisions

- 37(2) – GSTR 1A – Not relevant
- 37(3) – Matching and Rectfication
  - Registered person, who has furnished the details in GSTR 1 and which have remained unmatched under section 42 or section 43, **shall**,
    - upon discovery of any error or omission therein,
    - rectify such error or omission in such manner as may be prescribed, and
    - shall pay the tax and interest, if any, in case there is a short payment of tax on account of such error or omission,
    - in the return to be furnished for such tax period:

  Provided that no rectification of error or omission in respect of the details furnished under sub-section (1) shall be allowed after furnishing of the return under section 39 for the month of September following the end of the financial year to which such details pertain, or furnishing of the relevant annual return, whichever is earlier.

Section 38 - Furnishing details of inward supplies

NOT APPLICABLE

Sec 39

Furnishing of returns

39(1) Furnishing of Monthly Returns

- Every registered person, other than an
  - Input Service Distributor or a non-resident taxable person or a person paying tax under the provisions of section 10 or section 51 or section 52 shall,
- for every calendar month or part thereof, furnish, in such form, manner and within such time as may be prescribed, a return, electronically, of inward and outward supplies of goods or services or both, input tax credit availed, tax payable, tax paid and such other particulars as may be prescribed.

GSTR 3B

General Instructions before filing GSTR-3B

- Value of Taxable Supplies = Value of { Invoices + Debit Notes – credit notes + Advances received and not Invoiced – Advances on which invoice raised }
  - Details of advances as well as adjustment of same against invoices to be adjusted and not shown separately
  - Amendment in any details to be adjusted and not shown separately.
- Due date for filing FORM GSTR- 3B:

  20th of the next month

GSTR 3B: List of Tables

Table No	Description
1	GSTIN
2	Legal Name of the Registered Person
3.1	Liability = Outward Supplies + Inward Supplies liable to Reverse Charge
3.2	Interstate supplies to Unregistered, Composition taxable persons and UIN Holders
4	Eligible ITC
5	Exempt, Nil rated and Non-GST inward supplies
6.1	Payment of Tax
6.2	TDS/TCS Credit

GSTR 3B: List of Tables

3.1 Tax on outward and reverse charge inward supplies

Integrated Tax	Central Tax
₹0.00	₹0.00
State/UT Tax	CESS
₹0.00	₹0.00

3.2 Inter-state supplies

Taxable Value	Integrated Tax
₹0.00	₹0.00

4. Eligible ITC

Integrated Tax	Central Tax
₹0.00	₹0.00
State/UT Tax	CESS
₹0.00	₹0.00

5. Exempt, nil and Non GST inward supplies

Inter-state supplies	Intra-state supplies
₹0.00	₹0.00

5.1 Interest and Late fee

Integrated Tax	Central Tax
₹0.00	₹0.00
State/UT Tax	CESS
₹0.00	₹0.00

6. Payment of tax

Balance Liability	Paid through Cash
₹0.00	₹0.00
Paid through Credit	
₹0.00	

7. TDS/TCS Credit

Integrated Tax	Central Tax
₹0.00	₹0.00
State/UT Tax	

Important Message

You can fill and save the form now. You can also deposit the tax by using payment facility at the portal. Facility for setting off the payment against liability and filing the return form shall be made available shortly.

Table 3.1: Details of Outward Supplies + Inward RCM Supplies

Dashboard > Returns > GSTR3B > Outward and Reverse Charge Inward English

3.1 Details of Outward Supplies and inward supplies liable to reverse charge

Nature of Supplies	Total Taxable value (₹)	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	CESS (₹)
(a) Outward taxable supplies (other than zero rated, nil rated and exempted)	₹0.00	₹0.00	₹0.00	₹0.00	₹0.00
(b) Outward taxable supplies (zero rated)	₹0.00	₹0.00			₹0.00
(c) Other outward supplies (Nil rated, exempted)	₹0.00				
(d) Inward supplies (liable to reverse charge)	₹0.00	₹0.00	₹0.00	₹0.00	₹0.00
(e) Non-GST outward supplies	₹0.00				

CANCEL CONFIRM

Table 3.1 of GSTR 3B linked to GSTR 1

Nature of Supplies	GSTR 1 (Table)
a) Outward taxable supplies	Table – 4,5,7,11 + 9,10
b)Zero rated supplies	Table – 6+9
c) Nil rated, exempted supplies	Table -8
d) Inward supplies (Liable to reverse Charge)	
e) Non-GST outward supplies	Table - 8

Table 3.2 B2C IGST Turnover + Composition + UIN

Dashboard > Returns > GSTR3B > Inter-state Supplies

English

3.2 Of the supplies shown in 3.1 (a), details of inter-state supplies made to unregistered persons, composition taxable person and UIN holders

Supplies made to Unregistered Persons +

Supplies made to Composition Taxable Persons +

Supplies made to UIN holders −

	Place of Supply (State/UT)	Total Taxable value (₹)	Amount of Integrated Tax (₹)
	Select	₹0.00	₹0.00

ADD REMOVE

CANCEL CONFIRM

Notes to table 3.2

Break up of 'Outward taxable supplies' in the above table must be provided, mention the inter-state supplies which are made to

- unregistered persons
- composition dealers
- those who hold a UIN

Table 4 Eligible ITC

Table 4 Eligible ITC

Table 4 of GSTR 3B

Details	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	CESS (₹)
(A) ITC Available (whether in full or part)				
(1) Import of goods	₹0.00			₹0.00
(2) Import of services	₹0.00			₹0.00
(3) Inward supplies liable to reverse charge (other than 1 & 2 above)	₹0.00	₹0.00	₹0.00	₹0.00
(4) Inward supplies from ISD	₹0.00	₹0.00	₹0.00	₹0.00
(5) All other ITC	₹0.00	₹0.00	₹0.00	₹0.00
(B) ITC Reversed				
(1) As per Rule 42 & 43 of CGST/SGST rules	₹0.00	₹0.00	₹0.00	₹0.00
(2) Others	₹0.00	₹0.00	₹0.00	₹0.00
(C) Net ITC Available (A) - (B)	₹0.00	₹0.00	₹0.00	₹0.00
(D) Ineligible ITC				
(1) As per section 17(5)	₹0.00	₹0.00	₹0.00	₹0.00
(2) Others	₹0.00	₹0.00	₹0.00	₹0.00

Notes to table 4 –Eligible ITC

- 4A - Only total values have to be reported and invoice level information is not required.
- 4B- ITC Reversals

1) As per rules 42 & 43 of CGST Rules –
   - ITC to be reversed for inputs and input services, to the extent used for non-business or exempt, nil rated supply.
   - ITC related to capital goods to be reversed to the extent used for non-business or exempt, nil rated supply.

2) **Others** – Any other ITC which has been reversed in the books

Table 4d ineligible ITC

1. 17(5):
   1. Motor vehicles & conveyances
   2. Food, beverages, club memberships and others
   3. Services of general insurance, servicing, repair and maintenance
   4. Rent-a-cab, life insurance, health insurance

2. Others
   1. Not Used for Business
   2. Used for Exempted Supplies

Table 5: Exempt, Nil Rated and Non-GST Inward Supplies

5. Values of exempt, nil-rated and non-GST inward supplies

Nature of Supplies	Inter-State Supplies (₹)	Intra-State Supplies (₹)
From a supplier under composition scheme, Exempt and Nil rated supply	₹0.00	₹0.00
Non GST supply	₹0.00	₹0.00

CANCEL CONFIRM

5.1 Interest & late fee payable

5.1 Interest & late fee payable

Declare interest payable on tax liabilities on supplies attracting reverse charge as well as other than reverse charge

Description	Integrated Tax (₹)	Central Tax (₹)	State/UT Tax (₹)	CESS (₹)
Interest	₹0.00	₹0.00	₹0.00	₹0.00
Late Fees		₹0.00	₹0.00	

CANCEL CONFIRM

Notes to table 5.1

- Interest payable
  - on the delayed payment of taxes;
  - for invoices/ debit notes declared in current tax period belonging to earlier tax period.
- Self-calculated interest liability by the tax payer
- Late fee is auto calculated by the system based on the date of filing and the due date for the return.

Table 6.1: Payment of Tax

Description	Tax payable	Paid through ITC				Tax paid TDS./TCS	Tax/Cess paid in cash	Interest	Late Fee
		Integrated Tax	Central Tax	State/UT Tax	Cess				
1	2	3	4	5	6	7	8	9	10
Integrated Tax									
Central Tax									
State/UT Tax									
Cess									

Notes for Table 6.1

- Payment of the following can be done only through cash and not through credit
  - Reverse charge related liabilities can be paid off only though balance available in the cash ledger.
  - Late fee and interest can be paid off only through balance available in cash ledger

ITC Utilisation:

- As per the old rule:

Outward Liability of	First set off from	Then set off from
IGST	IGST	CGST and SGST
CGST	CGST	IGST
SGST	SGST	IGST

- As per the new rule:

Outward Liability of	First set off	Then set off
IGST	IGST	CGST and/or SGST
CGST	IGST	CGST
SGST	IGST	SGST

Table 6.2: TDS/TCS Credit

6.2 TDS/TCS Credit

Details	Integrated Tax	Central Tax	State/UT Tax
1	2	3	4
TDS			
TCS			

Errors in GSTR-3B

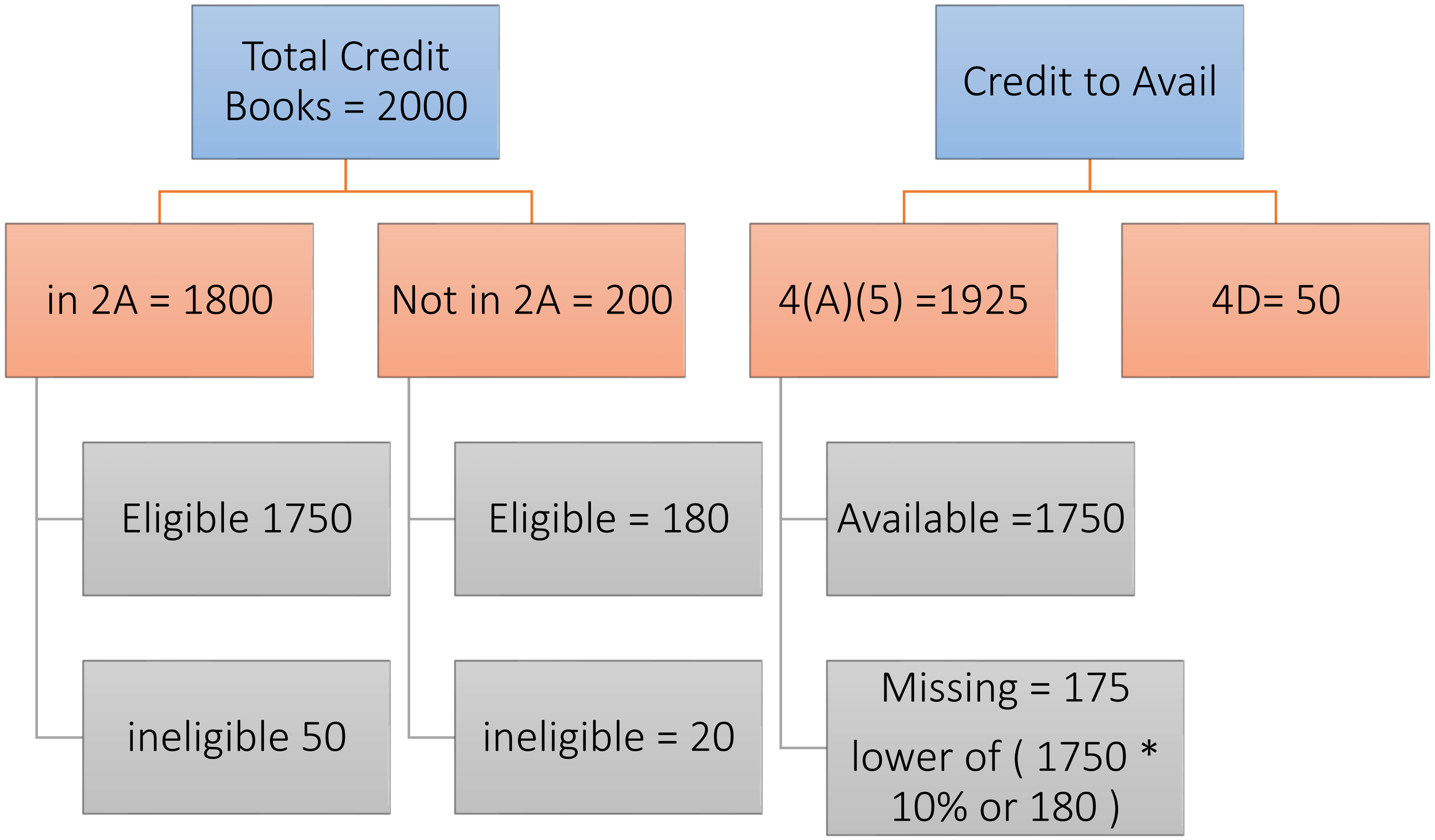
Types of Errors

Liability	Liability was over reported
	Liability was under reported
	Liability was wrongly reported
Input Tax Credit	Input Tax Credit was over reported
	Input Tax Credit was under reported
	Input Tax Credit of the wrong tax was taken
Payment	Cash Ledger was wrongly updated
Turnover	Wrongly Reported

Matching of ITC to GSTR 2A

ITC eligibility as per GSTR 2A: Rule 36(4)of CGST Rules

- Rule 36(4) = Value of Credit on document Not uploaded <= ~~20%~~ 10% of Uploaded credits which are eligible



SEC 43A

Section 43A-Procedure for furnishing return

Insertion of New Section 43A-Procedure for furnishing return and availing input tax credit

- Every registered person shall in the returns furnished under sub-section (1) of section 39 verify, validate, modify or delete the details of supplies furnished by the suppliers.
- The *procedure for availing input tax credit* in respect of outward supplies not furnished on the common portal may include the maximum amount of the input tax credit which can be so availed, not exceeding twenty per cent of the input tax credit available, on the basis of details furnished by the suppliers under 43A(3)
- Details furnished under 43A(3) shall be deemed to be the tax payable by him
- The supplier and the recipient of a supply shall be *jointly and severally liable* to pay tax or to pay the input tax credit availed where the details have been furnished but the return is not filed
- The limit for recovery of the above amount shall not exceed one thousand rupees

Impact of 43A

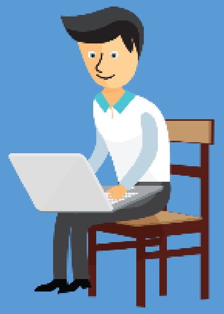
- Recipients
  - ITC is subject to 43A overriding sec 16.
  - GSTR 2 in new form : The registered recipient is required to verify, validate, modify or delete the details of supplies furnished by the suppliers
  - Missing Credit: Where the outward supplies are not furnished by the supplier, the maximum amount of ITC will be given through the procedure. This will not exceed 20% of the ITC available in any situation
- Supplier
  - Procedure for declaration of outward supplies will also be prescribed therein.
  - The tax on details of outward supplies declared by the supplier will be deemed to be payable by the supplier.
- Joint Liability :
  - The supplier and recipient have been made jointly and severally liable to pay tax for details furnished/not furnished by the supplier in respect of which the return has not been furnished
  - The procedure of recovery of this amount may be prescribed through the rules.
- The procedure, safeguards and threshold of the tax amount in relation to outward supplies for the supplier can be prescribed separately for a registered person:
  - Within six months of taking registration
  - Who has defaulted in payment of tax and the default of which continues for more than 2 months from the due date of payment of the default

New Returns

Classification of Taxpayers

All Taxpayers excluding Small Taxpayers , Composition Dealers, ISD, NR,TDS and TCS

Monthly Returns



Large Taxpayer

File by 10th after Month End

Quarterly Returns

Small Taxpayer

File by 25th after Quarter End

Taxpayers having turnover up to 5 Cr in the last financial Year 2018-2019

Sahaj
Only B2C
RET2

Sugam
B2B+B2C
RET 3

Quarterly
All Transactions
RET1

Swap from one option to other in one year

Monthly – Ret 1

- Cannot be changed to Quarterly
- Cannot be changed to Sahaj / Sugam

Quarterly – Ret 1

- Can switch to Sahaj / Sugam
- Only once in a year

Sugam (B2B + B2C) Ret 3

- Can move to Monthly or Quarterly Ret 1
- Cannot be changed to Sahaj / Sugam

Sahaj (B2C) – Ret 2

- Can move to Sugam (Ret3) or Quarterly (Ret1) or Monthly (Ret1)

Overall Process

Supplier Upload

Continuous Invoice Upload by supplier during the Tax period

Recipient View

Real time Viewing facility

(Inward annexure in return document)

ITC – Lock and Avail

Invoices uploaded will be the Valid document for availing ITC

For uploads made till 10th by suppliers

Liability

Basis uploads made till the date of filing

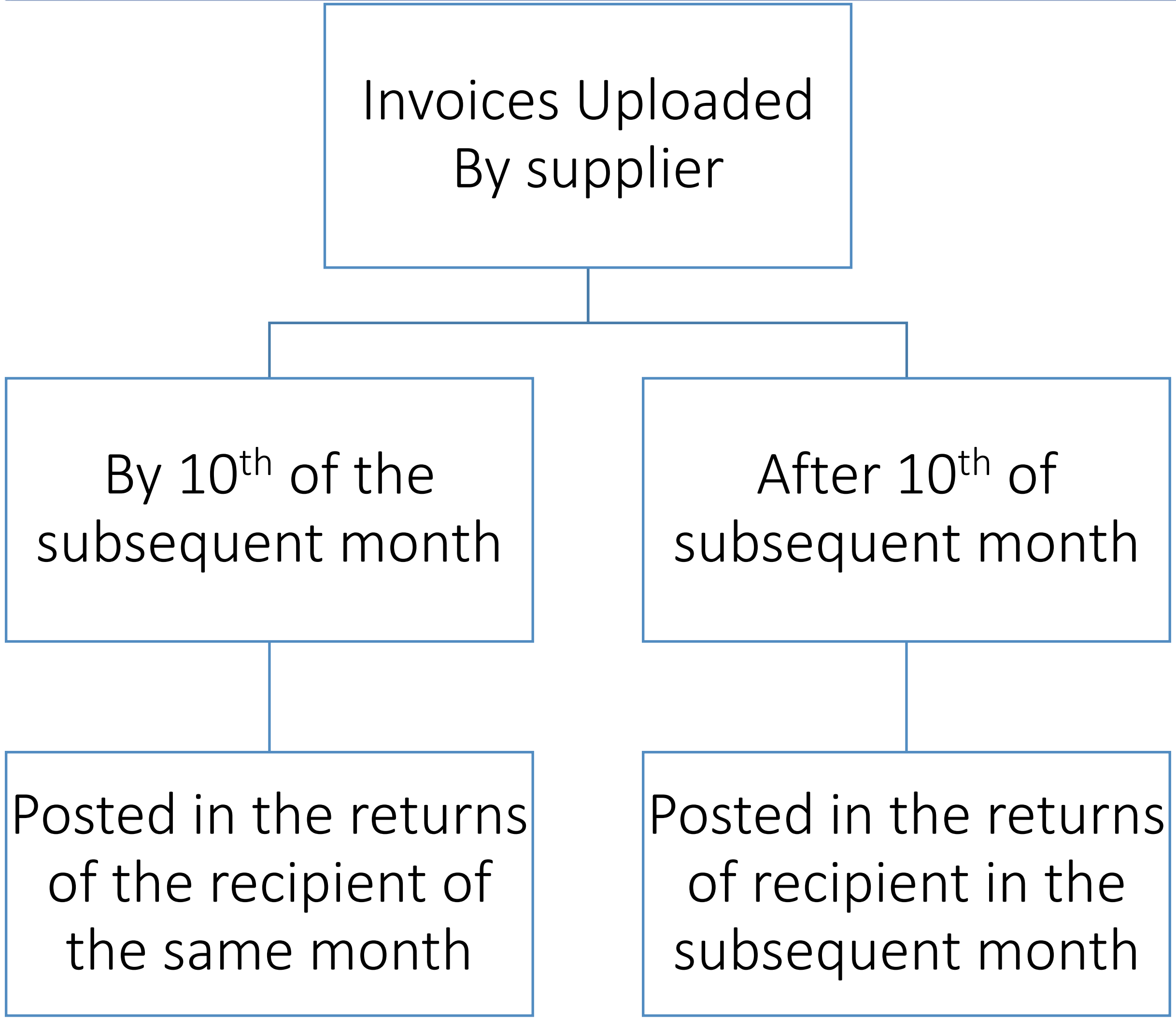
Auto-populated in the liability of supplier

Filing Status

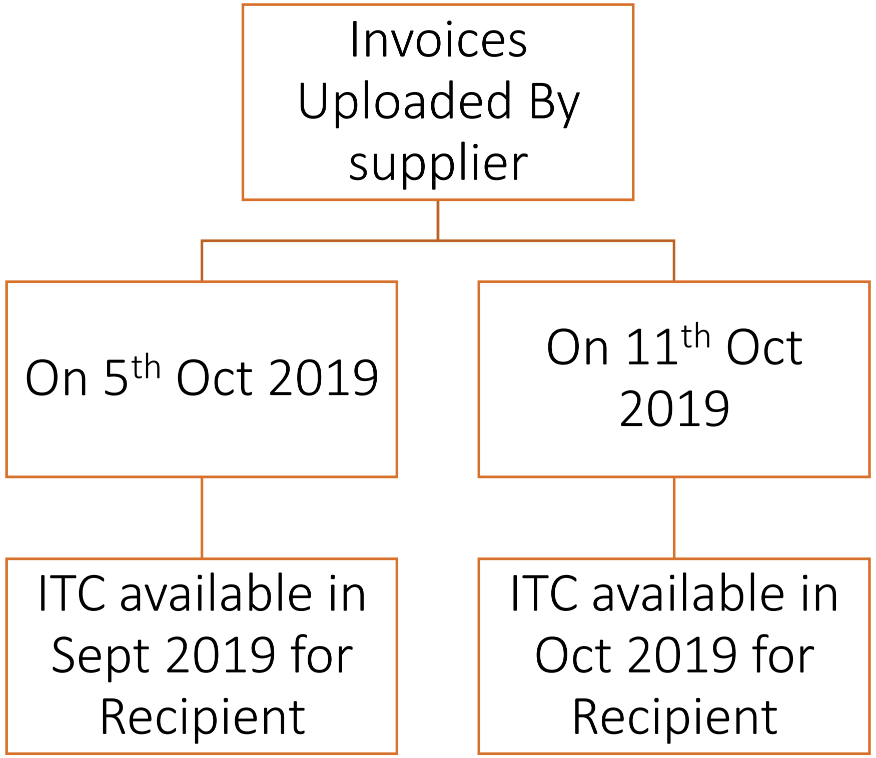
After due date of filing

Filing status of suppliers is shown to the recipient

Auto Posting of ITC to Recipient



Example



Missed out Credits - Flow

Upload by Recipients

Supplier

Accepted

Rejected

Recipient Eligible for ITC

ITC availed to be recovered from recipient

Tax Recovery from Supplier*

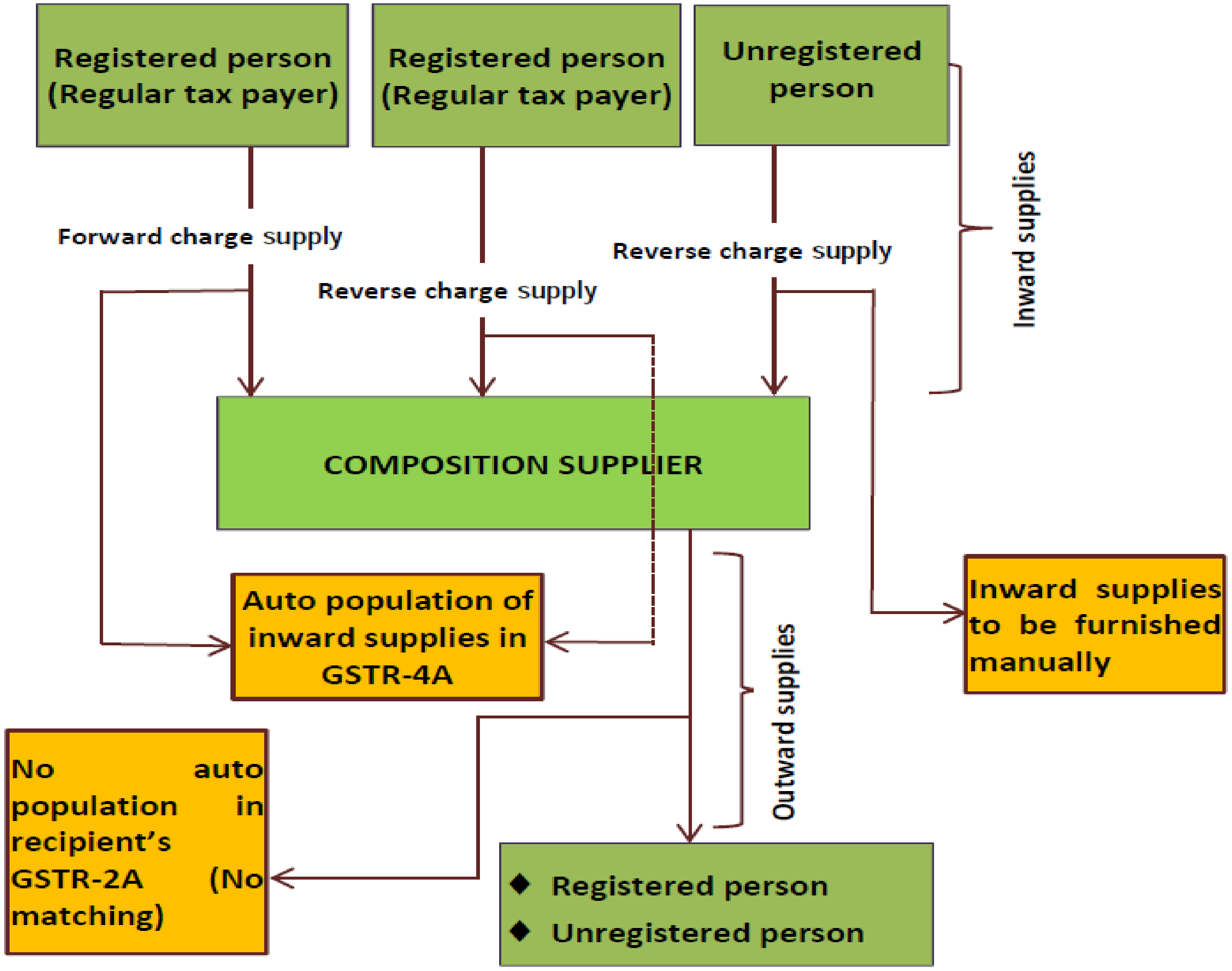
Temporary Mechanism like GSTR 2 **Add Invoice** for a initial period of 6 months from effective date of the New return formats.

Compounding Taxpayer GSTR 4 : 13 Tables

Sec 39(2) read with Rule 62

39(2) – Composition Retrns

- A registered person paying tax under the provisions of section 10 shall,
    - for each quarter or part thereof,
    - furnish, in such form and manner as may be prescribed,
    - return electronically, of
        - turnover in the State or Union territory,
        - inward supplies of goods or services or both,
        - tax payable and tax paid
    - within eighteen days after the end of such quarter.


Registered person (Regular tax payer)
Registered person (Regular tax payer)
Unregistered person
Forward charge supply
Reverse charge supply
Reverse charge supply
Inward supplies
COMPOSITION SUPPLIER
Auto population of inward supplies in GSTR-4A
Inward supplies to be furnished manually
Outward supplies
No auto population in recipient's GSTR-2A (No matching)
Registered person
Unregistered person

39(3) TDS : GSTR 7

- Section 39(3)
  - Every registered person required to deduct tax at source
  - under the provisions of section 51
  - shall furnish, in such form and manner as may be prescribed,
  - a return, electronically for the month in which such deductions have been made
  - within ten days after the end of such month.

- GSTR 7A – TDS Certificate

39(4) – ISD GSTR 6

- Section 39(4)
  - Every taxable person registered as an Input Service Distributor shall,
  - for every calendar month or part thereof,
  - furnish, in such form and manner as may be prescribed,
  - a return, electronically,
  - within thirteen days after the end of such month.

ISD
GSTR 6 : 11 Tables

Table No	Description
1-2	Basic Information
3	Input tax credit received for distribution
4	Total ITC/Eligible ITC/Ineligible ITC to be distributed for tax period (From Table No. 3)
5	Distribution of ITC reported in Table 4
6	Amendments in information furnished in earlier returns in Table No. 3
7	Input tax credit mis-matches and reclaims to be distributed in the tax period
8	Distribution of input tax credit reported in Table No. 6 and 7 (plus / minus)
9	Redistribution of ITC distributed to a wrong recipient (plus / minus)
10	Late Fee
11	Refund claimed from electronic cash ledger

Non-resident taxable person GSTR 5 : 14 Tables

Section 39(5)

within twenty days after the end of a calendar month or within seven days

GSTR 5 : NRTP – 39(5)

- To be filed by 20th of month and within 7 days after expiry of registration.
- Table 5 – Goods imported – description along with HSN, bill of entry, and other details thereof
- Table 6 – Import of services – invoice, IGST, ITC admissibility.
- Table 7 – Outward supplies made– GSTIN, if any, invoice, HSN and other such details.
- Table 8 – Tax paid
- Table 9 – closing balance of stock

Other Provisions

Section 39(6) - Extension

The Commissioner can by notification, extend the time limit for furnishing the returns under this section for such class of registered persons.

Section 39(7) – Due Date of Payment of Tax

Every registered person, who is required to furnish a return under sub-section (1) or sub-section (2) or sub-section (3) or sub-section (5), shall pay to the Government the tax due as per such return not later than the last date on which he is required to furnish such return.

Section 39(8) – Mandatory Filing (Regular & Composition Dealers)

Every registered person who is required to furnish a return under sub-section (1) or sub-section (2) shall furnish a return for every tax period whether or not any supplies of goods or services or both have been made during such tax period.

39(9) – Rectification of Returns Time Limit

- Sec 39(9) - Subject to the provisions of sections 37 and 38,
    - if any registered person after furnishing a return under sub-section ………………… discovers any **omission** or **incorrect** particulars therein, **other than** *as a result of scrutiny, audit, inspection or enforcement activity by the tax authorities*, he shall rectify such omission or incorrect particulars in such form and manner as may be prescribed subject to payment of interest under this Act:

- **Effects of the amendment**
    1. Earlier, any mistake or omission could be corrected through the return of the month in which the mistake/omission is noticed
    2. Now, the process of correction of such mistakes will be notified through the rules.
    3. It is proposed to introduce amendment return as per the new return filing mechanism for correction of past mistakes.
    4. So, the complete mechanism for correction may be notified through the rules

Sec 40

First Return

Sec 40

- Every registered person who has made outward supplies in the period between the date on which he became liable to registration till the date on which registration has been granted shall declare the same in the first return furnished by him after grant of registration.

Date on which XYZ becomes liable for registration	05-08-2017	05-08-2017
Date of filling application	15-08-2017	10-09-2017
Date of grant of registration	18-08-2017	13-09-2017
Due date for furnishing the return	20-09-2017	20-09-2017
First return	He should declare the details of outward supplies effected from 5/8/2017 to 31/8/2017.	He should declare the details of outward supplies effected during the period 5/8/2017 to 31/8/2017.

Sec 41

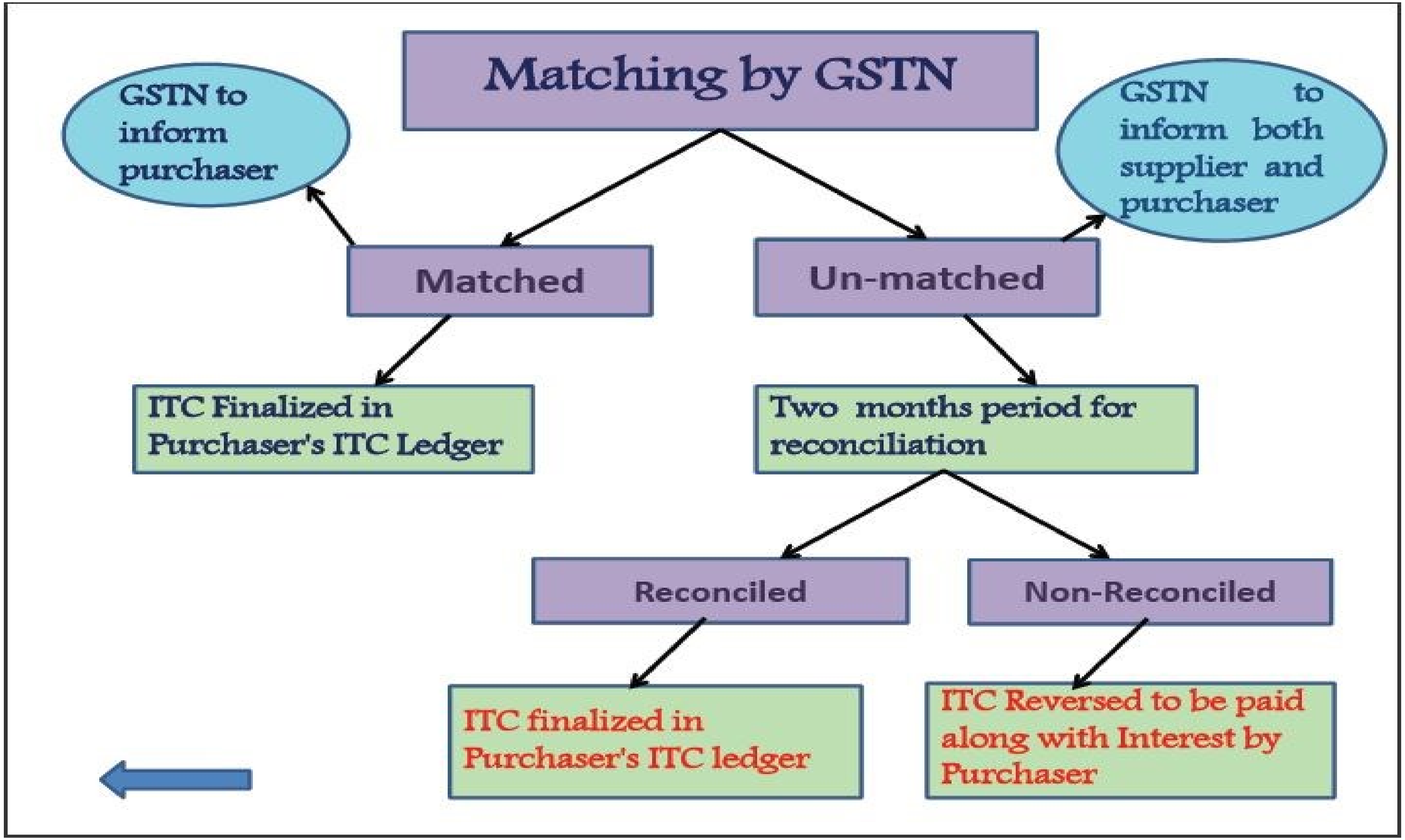
Provisional Credit

Claim of input tax credit and provisional acceptance

- Section 41 (1)
  - Every registered person shall, subject to such conditions and restrictions as may be prescribed, be entitled to take the credit of eligible input tax, as self-assessed, in his return and such amount shall be credited on a provisional basis to his electronic credit ledger.
- Section 41(2)
  - The credit referred to in sub-section (1) shall be utilised only for payment of self-assessed output tax as per the return referred to in the said sub-section.

ITC Mis match

Flow of GST Input



Matching of Reversal – ITC Sec 42

- GSTR 2 Recipient Credits Matched with- 42(1)
  - GSTR -1 Supplier Claim
  - ICEGate – Import of Goods
  - Self Returns – Duplicate Credits

- Matched Credits – 42(2) - Recipient
  - Provisional Credit >> Assessed Credit
  - MIS – 1

- Un Matched with Supplier – 42(3) – Communicated to both
  - ITC > Liability
  - Supplier Not filed

Matching of Reversal – ITC Sec 42

- Duplicate Credit – 42(4)
  - Claimed the ITC twice in the current or previous periods
- Mis-match not corrected by supplier – 42(5)
  - Added to Output tax liability of the recipient
  - Of the succeeding month
- Duplicate Credit added to output tax liability– 42(6)

Matching of Reversal – ITC Sec 42

- Re-Claim of ITC – 42(7)
  - Reversed u/s 42(5), given back when supplier files till 39(9)
- Interest Liability for reversal u/s 42(5/6) – 42(8)
  - 18%
- Refund of Interest – 42(9)
  - Interest charged to recipient reversed to the extent of Supplier payment
- Any undue claims Reversed 42(10)
  - Interest @24%

ITC Mismatch Report

- GST ITC 1A

S.No.	Description	IGST	CGST	SGST	Total
1	ITC Claimed in current tax period				
2	Matched ITC claim for current tax period				
3	Mismatched ITC of earlier tax period matched in current tax period				
4	ITC Mismatched - Current Period				
5	Mismatched ITC of earlier tax period- Added as Output tax liability				
6	Output Tax added due to Duplicate ITC Claim				

- GST ITC 1B
  - Part A - Both supplier and recipient has filed valid relevant returns
  - Part B - Supplier has not filed valid return
- GST ITC 1C - Mismatch Reports for E-commerce Operators

Matching of Liability – ITC Sec 43

- GSTR 1 Supplier Liability Matched with- 43(1)
  - GSTR -2 Recipient availment
  - Duplicate Claims
- Matched Liability – 43(2)
  - Provisional Liability > to > Assessed Liability
  - MIS – 2
- Un Matched with Supplier – 43(3)- Communicated to both
  - Liability reversal > Liability
  - Credit note not accepted by the recipient

Matching of Liability – ITC Sec 43

- Duplicate Claims – 43(4)
  - Claimed the reduction in output tax liability twice in the current or previous periods
- Mis-match not corrected by recipient – 43(5)
  - Added to Output tax liability of the supplier
  - Of the succeeding month
- Duplicate Claim added to Output tax liability of the supplier– 43(6)

Matching of Liability – ITC Sec 43

- Re-Claim of reduction of output tax liability – 43(7)
  - Reversed u/s 43(5), given back when recipient files within Sec. 39(9)
- Interest Liability for reversal u/s 43(5/6) – 43(8)
  - 18%
- Refund of Interest – 43(9)
  - Interest charged to supplier reversed to the extent of recipient payment
- Any undue claims -Reversed -43(10)
  - Interest @24%

Sec 44

Annual Return

Annual Audit

- Section **44(1)** requires every registered person,
  - other than an Input Service Distributor, TDS /TCS / CTP / NRTP
  - shall furnish an annual return for every financial year electronically
  - in such form and manner as may be prescribed
  - on or before the thirty-first day of December following the end of such financial year.
- Section 35 (5) Every registered person whose turnover during a financial year exceeds the prescribed limit(2crores) shall get his accounts audited by a chartered accountant or a cost accountant and shall submit
  - a copy of the audited annual accounts,
  - the reconciliation statement under sub-section (2) of section 44 and
  - such other documents in such form and manner as may be prescribed

Annual Return – GSTR-9ABC

- Annual Return
  - Registered Person: Rule 80(1)
    - **GSTR 9**
  - Composition Dealer : Rule 80(1)
    - **GSTR 9A**
  - Audit TO > 2 crores : : Rule 80(3)
    - **+ GSTR 9C**
- Annual Returns Not Applicable
  - ISD / TDS / TCS
    - CTP / NRTP
- Annual Statement
  - TCS : Rule 80(2)
    - **GSTR 9B**

Points to Note on Annual Returns

- Mandatory Filing of : **FORM GSTR-1 and FORM GSTR-3B** before GSTR9
- Late Filing Fees : Rs. 100/- per day per Act (CGST + SGST/UTGST), subject to a maximum amount of (0.25% CGST + 0.25% SGST/UTGST) of the turnover in the State.
- Notice for Non filer : Sec 46 read with Rule 68, A notice in FORM GSTR-3A shall be issued with in fifteen days, electronically, to a registered person who fails to furnish return under section 44.
- Thresh hold Limit : All Registered Tax payers **even** if the turnover is NIL shall file.
- PAN / GSTIN : This is not an Entity Level reporting, its GSTIN based filing.
- Revision of GSTR 9 : Once Filed this form cannot be revised

Annual Return – GSTR 9 :: 6 Parts 19 Tables

Parts

Part I	Part II	Part III	Part IV	Part V	Part VI
Basic Info	Liability	Input Tax Credit	Tax paid details	Circular 26/2017 Adjustments	Other info
Table 1-3	Table 4-5	Table 6-8	Table 9	Table 10-14	Table 15-19

Sec 45

Final Return

Section 45 - Final return – GSTR 10

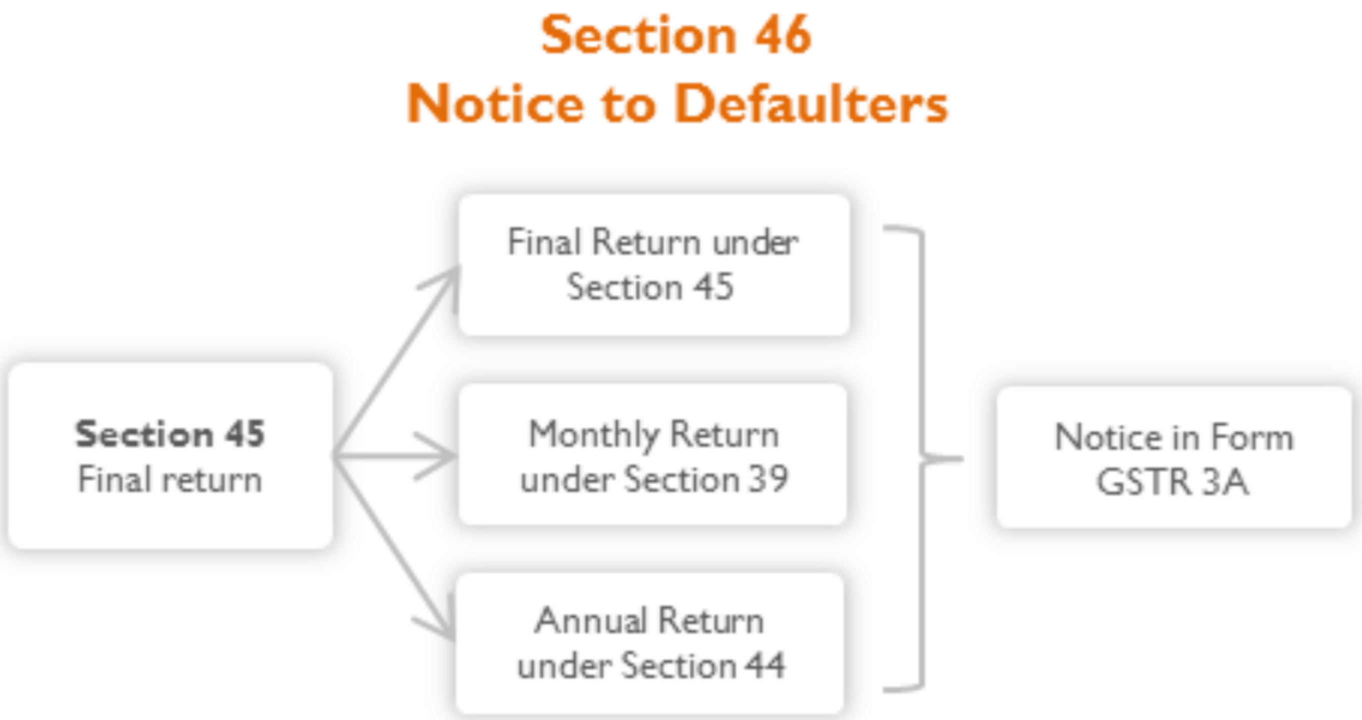
- Section 45
  - Every registered person who is required to furnish a return under sub-section (1) of section 39 and whose registration has been cancelled shall furnish a final return within three months of the date of cancellation or date of order of cancellation, whichever is later, in such form and manner as may be prescribed.
- Form and Time limit for furnishing the Final Return – Rule 81
  - Registered person covered under section **39(1)** and whose registration gets cancelled are required to file the final return in form GSTR-10 within 3 months from the date
- Details of stock
  - In form GSTR- 10 the person is also required to declare stock of input as such, input Contained in WIP and input contained in finished goods as on the date of cancellation.
  - The credit availed by him on such stock is required to be computed and paid by him, either through balance in electronic credit ledger or cash ledger.

Sec 46

Notice to Defaulters

Section 46

Where a registered person fails to furnish a return under section 39 or section 44 or section 45, a notice shall be issued requiring him to furnish such return within fifteen days in such form and manner as may be prescribed.



Sec 47

Late Fees

- Section 47 (1)
  - Any registered person who fails to furnish the details of outward or inward supplies required under *section 37 or section 38 or section 39 or section 45* by the due date shall pay a late fee of **one hundred rupees** for every day during which such failure continues subject to a maximum amount of five thousand rupees.

- Section 47(2)
  - Any registered person who fails to furnish the return required under section 44 by the due date shall be liable to pay a late fee of one hundred rupees for every day during which such failure continues subject to a maximum of an amount calculated at a quarter per cent. of his turnover in the State or Union territory.

Thank You

For Clarifications, mail to venu@vnv.ca